MRMC LABORATORY PERSONNEL MANAGEMENT DEMONSTRATION PROJECT

PROTOCOL

PURPOSE AND SCOPE

The purpose of this policy is to clarify grade/level representation to organizations outside the USAMRMC Personnel Demonstration Project. This policy pertains to USAMRMC positions and employees covered under the Personnel Demonstration Project.

GENERAL

For the purposes of preparing travel orders and any other situation involving protocol precedence, an employee may designate as their current grade/level the highest equivalent general schedule grade represented in his/her pay band. For example, an engineer in Band DB-II may designate GS-12 as his/her grade on travel orders. Pay Band V employees will represent their pay band as ST/SES equivalent.

RESPONSIBILITIES

1. The employee as well as the official approving the travel request, etc., are responsible for the correct cross-referencing of the Personnel Demonstration Project payband designation with the appropriate grade/level assignment in the General Schedule.

2. Civilian Personnel Advisory Center (CPAC) will provide advice and assistance upon request.

POC: MRMC PDP Manager